



**Application for Certified Copy of Maryland Birth Record**  
**Anne Arundel County Department of Health**  
**3 Harry S. Truman Parkway, Annapolis, Maryland 21401 Phone 410-222-4462**

By my signature below, I state that I am the person I represent myself to be herein, and I affirm that the information submitted on this form is complete and accurate and submitted subject to the criminal penalties set forth at Maryland Code Annotated, Health-General Section 4-227.

Signature of person making request: \_\_\_\_\_

<b>For Issuing Office Only</b>	
<input type="checkbox"/> Photo ID	<input type="checkbox"/> Mailed

Date of Application: \_\_\_\_\_

**NOTE:** A copy of a birth record may only be issued to the person named on the Certificate; a parent or court-appointed guardian; a representative with a notarized letter signed by the person named on the Certificate, a parent or guardian granting permission to obtain a Certificate; an individual with a court order directing that the Certificate be issued; or an individual permitted to obtain a certificate under Md. Code Ann., Family Law Title 5, Subtitles 3A or 4B relating to adoptions.

**PRINT or TYPE your name & CURRENT address.**

Name: \_\_\_\_\_ Your relationship to the person named on the Certificate: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime phone number: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ E-mail Address: \_\_\_\_\_

**PHOTO ID REQUIRED:** The individual requesting the record should submit a legible copy of his/her **VALID GOVERNMENT-ISSUED PHOTO ID** with completed application. (Examples: State issued driver's license or non-driver photo ID with requestor's current address; passport). **If you do not have a Government-issued photo ID, read and sign the following statement:** I declare that I do not have a government-issued photo ID and that I am presenting the attached two documents that include my name and current address as proof of identification. (Note: These documents must include two of the following: Utility bill, car registration form, pay stub, bank statement, copy of income tax return/W-2 form, letter from a government agency requesting a vital record, or lease/rental agreement. Please submit photocopies since these documents will not be returned to you. If you do not have a Government-issued photo ID, the certificate(s) will be mailed to the address listed on the documents that you present.)

Signature: \_\_\_\_\_

**PRINT or TYPE** information below with regard to the individual named on the requested certificate:

Name at Birth: \_\_\_\_\_  
 (First) (Middle) (Last)

If name has changed since birth due to adoption, court order, or any reason other than marriage, please list new name here: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Current Age (At Last Birthday): \_\_\_\_\_ Sex:  Male  Female  
 (Month/Day/Year)

Place of Birth: \_\_\_\_\_  
 (County or Baltimore City)

Certificate No. (if known) \_\_\_\_\_ Hospital: \_\_\_\_\_

Full Maiden Name of Mother: \_\_\_\_\_

Full Name of Father: \_\_\_\_\_

The Number of Certified Copies Requested \_\_\_\_\_  
**"THIS CERTIFICATE CAN BE USED FOR ALL PURPOSES"**  
 FEE INFORMATION

A non-refundable \$20 fee is required for each copy of a certificate\*. Make check or money order payable to: CONTROLLER, ANNE ARUNDEL COUNTY MARYLAND. You must apply in person.

MILITARY SERVICE (VETERANS AND ACTIVE SERVICE ONLY) - No Charge with DD214 or Military ID

\*Birth records filed over 100 years ago are available through the Maryland State Archives in Annapolis (telephone number 410-260-6400).