



Instructions for Lifeguard/Pool Operator License Application

This application can be used to apply for a Lifeguard License, Pool Operator License or both. The minimum age to apply is 16. The information listed below corresponds to the items listed on the application.

If you have never been issued a Lifeguard License or Pool Operator License by the Anne Arundel County Department of Health, you must obtain your license in person at the department, which is located at 3 Harry S. Truman Parkway, Annapolis, MD 21401.

WORK LOCATION: If you don't know where you will be working, leave this line blank. If you will be working at several pools for a management company, fill in the name of the management company.

IDENTIFICATION: Acceptable forms of ID include any of the following:

- Driver's license or learner's permit
- Birth certificate WITH ANOTHER photo ID of any kind
- Passport
- Military ID

You will not be issued a license without proper identification.

POOL OPERATORS:

Check the appropriate box to indicate new applicant (never been licensed before) or renewal.

If you have never been licensed before, you must present a training certificate from a pool operator training course that has been approved by the Maryland Department of Health and Mental Hygiene.

You may also present a current Pool Operator License from another County or the State of Maryland

Fill in the date you completed your training and the name of the approved course, not the instructor's name.

By obtaining this license, you agree to abide by Anne Arundel County Pool Operation Regulations. A [Summary of Regulations for Operators of Public Pools in Anne Arundel County](#) is available at the Department of Health's website, aahealth.org.

LIFEGUARDS:

Check the appropriate box to indicate new applicant (never been licensed before) or renewal. You must present a certificate from an approved lifeguard-training course.

Approved lifeguard training courses include the following:

- American Red Cross (EXCEPT shallow water training)
- YMCA
- American Safety and Health Institute (StarGuard)
- Boy Scouts of America (not merit badge)
- National Pool and Waterpark Lifeguard Training (EXCEPT shallow water only training)
- National Lifesaving and Aquatics

If you are considering a training course other than one listed above, please contact the Anne Arundel County Department of Health at 410-222-7217 to verify course acceptance.

Fill in the expiration date found on your certificate and the name of the training provider (example: American Red Cross), not the instructor's name.

FEES: The Pool Operator License fee is \$20. The Lifeguard License fee is \$20. The fee for both licenses is \$40. Cash, checks, credit cards and money orders are accepted. A fee of 44¢ per license will be added if you use a credit card at the counter. You must present a driver's license if you wish to pay by check. Make checks payable to: **Controller, Anne Arundel County.**

LICENSE RENEWAL: All pool operator licenses expire annually on April 30. Lifeguard licenses expire either on April 30, or when the applicant's lifeguard training certificate expires—whichever is earlier. Current license holders will be notified by mail in March. The notice will be sent to the address on the application. Renewal applications can be mailed to the address below with a check for the correct fee.

FOR MORE INFORMATION, CONTACT:

Sanitary Engineering Program
Bureau of Environmental Health
Anne Arundel County Department of Health
3 Harry S. Truman Parkway, Annapolis, MD 21401
410-222-7217



Department of Health
Bureau of Environmental Health

3 Harry S. Truman Parkway, Annapolis, Maryland 21401
Phone: 410-222-7217 Fax: 410-222-7678
TDD for the Hearing Impaired: 7-1-1
www.aahealth.org

Application for Pool Operator License and/or Lifeguard License, for use at public swimming pools and spas in Anne Arundel County and the City of Annapolis. You must be 16 years of age or older to apply. Fee is \$20.00 per license. Payable by cash, check, credit or money order.

Name of Applicant: Date of Birth: Age:

Address: Phone Number:

City: State: ZIP Code:

Name of pool where you are employed:

Identification Shown: Driver's License Birth Certificate w/photo ID Passport

License Applied For:

- Pool Operator Lifeguard
New Applicant
Renewal
Pool Operator Certification: Lifeguard Certification:
Training Date: Training expiration date:
Training provider: Training provider:

I hereby affirm that I have read the Health Matters entitled "Summary of Regulations for Operators of Public Pools in Anne Arundel County," and that the information given by me is true and complete to the best of my knowledge. I understand that my license(s) must be posted at the pool at all times when I am on duty.

Signature Date

DO NOT WRITE BELOW THIS LINE

License Issued: POOL OPERATOR LIFEGUARD Fee: \$ Receipt #

Received by: Anne Arundel County Department of Health Representative