



## Instructions for Completing the Application to Conduct an Open Fire

- 1. Property:** Provide the street address, city, state, ZIP code and property tax account number (from your property tax bill) for the property where the open fire is to be conducted.
- 2. Distance:** Provide distance to nearest occupied dwelling, and the distance to nearest public road and the name of that road for the property where the open fire is to be conducted.
- 3. Purpose:** Indicate whether the open fire is for demolition, land clearing, agriculture, recreational or other purposes.

If it is a recreational fire that includes the burning of untreated wood for pleasure, religious, ceremonial, cooking or a bonfire, you must provide the date and the type of event. For example: Halloween bonfire on October 31, 2017. Recreational fires with a volume of less than one cubic yard (e.g. 3' x 3' x 3') do not require a license.

If a request is made to waive the required 1,500-foot buffer to an occupied dwelling or a primary road, you must indicate why.

Example 1: Request a waiver to burn at 600 feet with the aid of a pit and an Air Curtain Destructor (ACD).

Example 2: Request a waiver for agricultural, land, water or forestry management purposes.

You must submit a letter from the appropriate authority recommending the burning as an accepted management practice in agriculture or land, water or forestry management. Examples: Maryland Extension Service; Department of Natural Resources (DNR); Maryland Department of Agriculture; DNR Forestry; Maryland Department of the Environment (MDE) Water Management Administration.

- 4. Provide a detailed sketch of the property, including location of burn site.** Attach a property sketch or submit a detailed drawing of the property on page 3 (#18).
- 5. Name of Owner:** Provide name, phone number and mailing address of the owner/agent.
- 6. Read, sign and date the application.**

**After completing all required information, send this application to:**

Housing and Food Protection Services Program  
Bureau of Environmental Health  
Anne Arundel County Department of Health  
3 Harry S. Truman Parkway, HD #2  
Annapolis, Maryland 21401

For more information, call 410-222-7192 or visit [www.aahealth.org](http://www.aahealth.org).

### License To Conduct An Open Fire

The application, once approved, becomes the official **License to Conduct an Open Fire**. This License must be posted on the property where the open burning is being conducted and must be shown to County and State officials upon request. If you have any questions concerning this application, please contact the Air Quality Coordinator for Anne Arundel County Department of Health at 410-222-7250.

**RESTRICTIONS (Pages 2 and 3):** *(Items 1 through 17 are to be completed by Inspector)*

WHEN AN "X" TO THE LEFT OF THE NUMBER IS MARKED, IT MEANS THAT A RESTRICTION APPLIES.



DEPARTMENT OF HEALTH

Bureau of Environmental Health
3 Harry S. Truman Parkway
Annapolis, MD 21401

APPLICATION TO CONDUCT AN OPEN FIRE

Air Quality License (For Official Use Only)

Type or print clearly.

Application is hereby made for a license to conduct an open fire for:

1. Property (Street Address), (City, State, ZIP Code), (Property Tax Account Number)

2. Distance to Nearest Occupied Dwelling feet, Distance to Nearest Public Road feet - Name of Road

3. Purpose (Check One): Demolition, Land Clearing, Agriculture, Recreational, Other (Specify)

Explain checked option:

4. Provide a sketch of the property (including nearest public road and scale).

5. Name of Owner, Phone, Owner's Address, ZIP Code

All correspondence should be directed to (if different than owner):

Name of Agent, Phone, Address, ZIP Code

6. The applicant hereby certifies and agrees as follows: (1) that the applicant is the owner of, or authorized agent of the owner of the property on this application; (2) that all of the information above set forth is correct; (3) that the license, if issued, may be declared void should said information be incorrect; (4) that the applicant will comply with all laws and regulations of all Departments of the State of Maryland and Anne Arundel County which are applicable hereto; (5) that the applicant agrees to initial and periodic inspections by the Department of Health of Anne Arundel County to determine if the property is in compliance with the Anne Arundel County Code; (6) that open fires on the property and for the purpose stated on this application will be subject to restrictions indicated by (X) on the RESTRICTIONS (pages 2 and 3 of this application); and (7) that if the burning results in the creation of air pollution or a nuisance, as confirmed by a representative of the Health Officer, a Stop Work Order will be issued.

Print Name of Applicant/Agent, Date

Signature of Applicant/Agent, Date

This application, once approved, becomes the License to Conduct an Open Fire.

Site inspected by, Date

Approved by, Date

LICENSE EXPIRATION DATE:

Nilesh Kalyanaraman, M.D., Health Officer
Anne Arundel County Department of Health

This License shall be kept available on site at all times during burning operations and shall be shown upon request.

# RESTRICTIONS

X **Indicates restriction applies.** (To Be Completed by Inspector)

- X 1. Issuance of this license is conditional on the applicant's consent to inspections; that such inspections will focus on determining licensee's compliance with the laws and regulations related to the license; that inspections will be conducted at reasonable times unless the Health Officer has reason to believe that violations are occurring that can only be detected at other times; that failure to allow inspections may result in a Stop Work Order in addition to all other remedies permitted by law.
- X 2. The burning of tires is prohibited.
- X 3. Open fires cannot be conducted when a State or County Official announces that burning is prohibited in the interest of public health or safety. Advisories can be confirmed by calling:
- |  |   |
|--|---|
| <b>DNR Southern Region Forestry</b><br><b>410-360-8421</b>               | <b>MDE Air and Radiation Management Administration</b><br><b>410-537-3220</b> |
| <b>Anne Arundel County Fire Marshall's Office</b><br><b>410-222-7884</b> | <b>Anne Arundel County Department of Health</b><br><b>410-222-7192</b>        |
- \_\_\_ 4. Burning shall be conducted only at the locations indicated on the property sketch attached.
- \_\_\_ 5. Only material originating on the property resulting from \_\_\_\_\_ may be burned. **Garbage, trash or other refuse may not be burned.** Material may not be allowed to smolder.
- \_\_\_ 6. Burning shall be conducted only between the hours of \_\_\_\_\_ and \_\_\_\_\_, provided that the wind velocity does not exceed 12 miles per hour.
- \_\_\_ 7. Burning shall be conducted for a period no more than \_\_\_\_\_ ( ) hours.
- \_\_\_ 8. Burning shall be conducted at a minimum distance of \_\_\_\_\_ ( ) linear feet from any neighboring occupied building or public thoroughfare and only when wind conditions are such that smoke emission will not be carried in the direction of either.
- \_\_\_ 9. Tree trunks greater than eight (8) inches in diameter shall be split prior to burning.
- \_\_\_ 10. Tree stumps greater than nine (9) inches in diameter shall be split prior to burning.
- \_\_\_ 11. An air curtain destructor shall at all times be operated in accordance with the attached Air Curtain Destructor (ACD) Operating Instructions.
- \_\_\_ 12. No burning on Saturdays.
- \_\_\_ 13. No burning on Sundays.
- \_\_\_ 14. You shall comply with Maryland Forest Regulations. Call the Anne Arundel County Forester at 410-360-8421.
- \_\_\_ 15. Bonfire shall be conducted on \_\_\_\_\_ only.
- \_\_\_ 16. You shall call Anne Arundel County Fire Department Communications at 410-222-8271 prior to conducting burning on any day.

**NOTE:** You shall comply with Anne Arundel County Fire Department Regulations as follows:

- a) 10.11.2 **Open Fires.** All open burning shall be in compliance with Article 11, Title 5 of the County Code. **Open Fire Licenses shall be obtained from the County Department of Health and shall be kept at the burning site during burning operations.** Open burning operations judged to be in violation of the approved license, or that are judged to constitute a public safety hazard or public nuisance, shall be cause for suspension or revocation of the license and the fire shall be extinguished when so ordered by the **Incident Commander or Authority Having Jurisdiction (AHJ).**

**This License shall be kept available on site at all times during burning operations and shall be shown upon request.**

**NOTE:** You shall comply with Anne Arundel County Fire Department Regulations as follows:

10.10.4 Open Fires.

10.01.4.1 Permitted open fires shall be located not less than 50 ft (15 m) from any structure.

10.10.4.2 Recreational fires shall not be located within 25 ft (7.6 m) of a structure or combustible material unless contained in an approved manner.

10.10.4.4 Conditions that could cause a fire to spread to within 25 ft (7.6m) of a structure shall be eliminated prior to ignition.

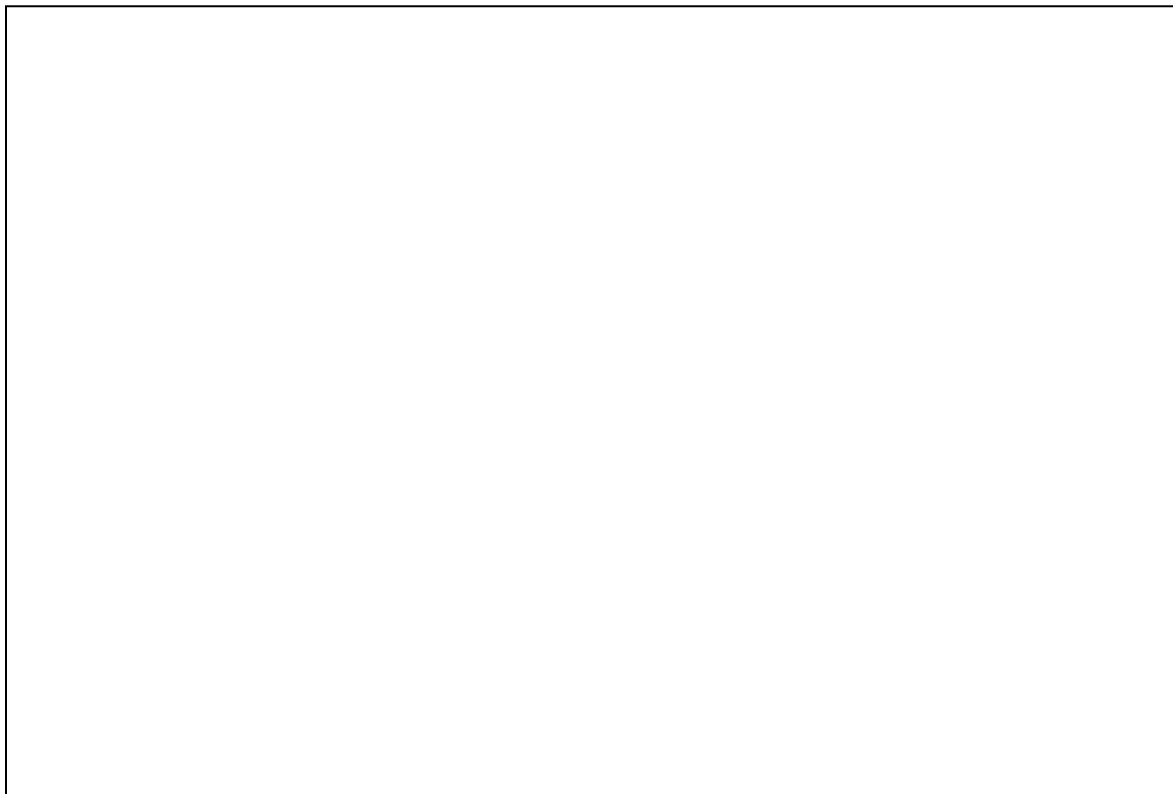
10.10.5.1 Open recreational fires and cooking fires shall be constantly attended by a competent person until such fire is extinguished; and 10.10.5.2 This person shall have a garden hose connected to the water supply or other fire-extinguishing equipment readily available for use.

10.10.10 Discontinuance. The AHJ shall be authorized to require any fire to be immediately discontinued if the fire is determined to constitute a hazardous condition.

\_\_\_ 17. \_\_\_\_\_

\_\_\_ 18. Provide a property sketch to scale, showing location of burn site and distances to any structure. (Use box below or attach property sketch on a separate sheet.)

(Indicate North)



Scale: \_\_\_\_\_ inch = \_\_\_\_\_ feet

**This License shall be kept available on site at all times during burning operations and shall be shown upon request.**